

M MINUTES

meeting: **LICENSING COMMITTEE**

date: **30 MAY 2012**

PRESENT:-

Councillors Dass (Chair), Banger, Clarke, Claymore, Inston, and John Rowley

APOLOGIES FOR ABSENCE:-

Apologies for absence were submitted on behalf of Councillors Angus, Darke, Mrs Patten, N A Patten and Judith Rowley.

OFFICERS IN ATTENDANCE:-

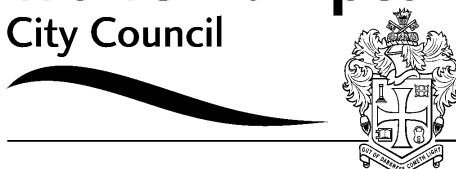
Delivery

L Banbury - Democratic Support Officer
R Marshall - Solicitor

Education and Enterprise

A Jervis - Head of Regulatory Services
D O'Brien - Environmental Health (Section Leader, South)
[for Agenda Item 7]
C Parr - Licensing Manager, Education and Enterprise

Wolverhampton
City Council



Declarations of Interest

1. No interests were declared.

Minutes

2. Resolved:-
 - (a) That the minutes of the meeting held on 4 April 2012 be approved as a correct record.
 - (b) That the minutes of the meeting of the Licensing Sub-Committee held on 28 March, 4 & 18 April and 9 May 2012 be approved as a correct record and adopted.

Proposed Model Standards for Caravan Sites in England

3. Pursuant to Resolution 230, the Head of Regulatory Services undertook to:-
 - (i) provide a definition of 'caravans' as opposed to 'chalets' for the Committee, in order to assist Members to understand the difference between sites occupied by chalet style dwellings and those sites falling outside the Caravan Sites and Control of Development Act 1960, i.e. those sites used by showmen/circus operatives for wintering purposes, and
 - (ii) write to the Local Government Association, expressing the Council's concern in relation to the inability of local authorities to charge a fee in relation to the administration of the Caravan Sites and Control of Development Act 1960.

Dates and Times of Meetings

4. Resolved:-

That meetings of the Committee be held at the Civic Centre at 1000 hours on the following dates:-

27 June 2012
25 July 2012
12 September 2012
17 October 2012
14 November 2012
12 December 2012
16 January 2013
13 February 2013
13 March 2013
17 April 2013

Schedule of Outstanding Minutes (Appendix 1)

The Democratic Support Officer submitted a report, which set out a schedule of outstanding minutes together with details of when it was

expected that reports on individual items would be presented for consideration.

5. Resolved:-
That the report be received.

Health and Safety Statutory Service Plan (Appendix 2)

The Environmental Health Section Leader (Central) presented a report, which set out for consideration and endorsement the eleventh annual Health and Safety Statutory Service Plan (2012/13). The report detailed how the implementation of the Plan provided a framework for compliance with statutory guidance.

6. Resolved:-
- (a) That the status of the Health and Safety Statutory Service Plan, in the light of Health and Safety Commission guidance issued under Section 18 of the Health and Safety at Work etc. Act 1974 be acknowledged.
 - (b) That the draft Health and Safety Statutory Service Plan for 2012/13 be endorsed.
 - (c) That the Council's continued commitment to and participation in the development of the Health & Safety Executive's Strategic Partnership be endorsed.
 - (d) That the Committee makes a formal commitment to improving health and safety and to 'Sensible Risk Management' as explained in paragraph 2.9 of the report.

Review of Decision Making (Appendix 3)

The Licensing Manager presented a report, which sought the endorsement and approval of a proposed decision making process and for proposed delegations in relation to category 3 decision making powers to the Strategic Director for Education and Enterprise.

During the ensuing discussion, Members noted the priority work amongst agencies, both locally and nationally, in regard to mobile scrap dealers and metal thefts and questioned who should be contacted with regard to theft issues. The Licensing Manager undertook to consult with colleagues in the West Midlands Police and to relay the information to Members of the Committee. He further undertook to include contact details in respect of thefts and noise issues in a future edition of the Councillors' Newsletter.

7. Resolved:-
- (a) That the proposals contained in section 2 of the report, relating to Category 2 and Category 3 decisions, be endorsed.
 - (b) That Category 3 decision making powers be delegated to the Strategic Director for Education and Enterprise.

(c) That the schedule attached at Appendix 1 to the report, which includes further delegations from the Strategic Director for Education and Enterprise to officers, be noted.

(d) That updated delegation reports be presented to the Committee on an annual basis to the first meeting of the municipal year.

Small Casino Licence Application Pack (Appendix 4)

The Licensing Manager presented a report, which sought consideration of the responses to the consultation and endorsement of the proposed comments and subsequent amendments to the Small Casino Licence Application Pack. The report also recommended the adoption of the Application Pack for approval to launch the Casino Licence application process, by full Council on 11 July 2012.

8. Resolved:-

(a) That the responses received, following consultation, to the proposed Small Casino Licence Application Pack be noted.

(b) That the comments and amendments proposed in respect of the Application Pack, as recommended by the Small Licence Member Reference Group, be endorsed.

(c) That full Council, at their meeting on 11 July 2012, be recommended to adopt the Small Casino Licence application process.